

PALLAVARAM - CHENNAI ACCREDITED BY NAAC WITH 'A' GRADE INSTITUTION WITH UGC 12B STATUS Marching Beyond 30 Years Successfully

CRITERION 7 - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1. INSTITUTIONAL VALUES AND SOCIAL RESPONSIBILITIES

7.1.10. THE INSTITUTION HAS A PRESCRIBED CODE OF CONDUCT FOR STUDENTS, TEACHERS, ADMINISTRATORS AND OTHER STAFF AND CONDUCTS PERIODIC PROGRAMMES IN THIS REGARD.

Criterion Number	7
Metric	7.1.10
Details	Supporting Documents for Institutional animal ethics committee
Pages	1 to 19

No. 25/535/2009 - AWD

Government of India

Ministry of Fisheries, Animal Husbandry and Dairying

Department of Animal Husbandry and Dairying

O/o Committee for the purpose of Control and Supervision of Experiments on Animals

Krishi Bhawan, New Delhi – 110001 Date: 06/Jan/2021

To,

Dr. P. Shanmugasundaram, Chairperson IAEC Vel's Institute of Science, Technology and Advance Studies (VISTAS) Vel's College of Pharmacy, P.V.Vaithiyalingam Road, PallavaramChennai - 600 117, Tamil Nadu Email: <u>director.sps@velsuniv.ac.in</u> Mobile: 9840126575

Subject: Renewal of Registration and Reconstitution of Institutional Animals Ethics Committee (IAEC)-regarding

Sir,

The registration of Animal House Facility of your establishment with CPCSEA has been renewed for a period of five years from the date of issue of this letter.

2. The new registration number of Animal House Facility of your establishment is **290/PO/Re/S/2000/CPCSEA** for Research for Education purpose on small animals. Henceforth, the new registration number may kindly be quoted in all your future correspondence.

3. The CPCSEA has accepted the following members recommended by the establishment.

Name of the IAEC Members	Designation in IAEC
1) Dr. P. Shanmugasundaram	Biological Scientist, Chairperson
2) Dr. Ramaiyan Velmurugan	Scientist In-charge of Animal House Facility, Member Secretary
3) Dr. Binoy Varghese Cheriyan	Scientist from different biological discipline
4) Dr. A. K. Kathireshan	Scientist from different biological discipline
5) Dr. Ruchika Lakshmanan	Veterinarian

4. CPCSEA hereby nominates the following members to the Institutional Animals Ethics Committee (IAEC) of your establishment:

Details of Nominee(s)	Nominated as	1
1) Dr. A. Gopinathan Plot No. 26, S1,	Main Nominee	
A Block, Royal Paradise Apartments,		
Gandhi Naga Main Road, Indian Air		
Force Road, Selaiyur, Chennai -		
600072, Tamil Nadu		
Contact No :Mob: 9444723316		
Email :gopinathan.a@tanuvas.ac.in		
2) Dr. D. Sivaraman 51, Selva	Link Nominee	1
Vinayagar Koil Street, Perambur,		TH.
Chennai – 600011, Tamil Nadu		(from
Contact No :9841575334		
Email :sivaramand83@gmail.com		

3) Dr. R. Ananda Raja Scientist, ICAR - Central Institute of Brackishwater Aquacultre, 75, Santhome High Road, R.A.Puram, Chennai600028, Tamil Nadu Contact No :09445134839 Email :anandarajars@gmail.com	Scientist from outside the Institute
4) Dr. P.K. Sarangi C-240, 3A, GRN Fair Oaks Apts. New No. 8, Old No. 48, 6th Main Road, Nanganallur, Chennai – 61 Contact No :9841015038 Email :pra_ku_sarangi@yahoo.com	Socially Aware Nominee

(Please note that any change in IAEC members can be made only with prior approval of CPCSEA.)

5. The IAEC is valid for a period of five years and is coterminous with renewed period of registration. IAEC is required to be reconstituted at the time of renewal of registration as per CPCSEA guidelines.

6. You are requested to convene the meeting of the re-constituted IAEC within a period of 30 days and upload the same on the website of the CPCSEA.

7. It is stated that only above approved IAEC members shall sign, with date, on the attendance sheet of the IAEC meetings, and decisions will be taken only in meetings where quorum is complete. The quorum for holding IAEC meeting is six (6), and Main Nominee, Scientist from outside of the Institute and Socially aware must be present in such meetings .Link Nominee can attend in case main nominee conveys his unavailability in writing to the chairman IAEC.Any decision taken in the meetings of IAEC without quorum shall be considered invalid.

8. It is also to inform you that before commencing any research on large animals you are required to send research protocols with due recommendation of IAEC to CPCSEA for further approval (procedure for submission of Research Protocols is available on the website of CPCSEA).

9. In addition, on perusing the inspection report submitted by Dr. R. Ilavarasan, Nominee of CPCSEA, it has been noticed that the Nominee has recommended to inspect the new animal house facility for extension of renewal in due course. Therefore, you are requested to comply the suggestion of the nominee and submit the compliance report to the office of CPCSEA.

Yours sincerely,

(Dr. S. K. Dutta) Member Secretary (CPCSEA)

Copy for necessary action to: Nominees of CPCSEA.

The Main Nominee is requested t to ensure that the IAEC meetings are held regularly as stipulated in the SOP of CPCSEA and submit the Annual Inspection Reports of the Animal House Facility regularly on the Website of CPCSEA.

The main nominee is also requested to conduct the Inspection of Animal House facility to check the compliance of the suggestions mentioned at para 9 above and submit the Inspection report on the website of CPCSEA.

No. 25/535/2009-AWD Date:20/04/2021

То

Dr. P. Shanmugasundaram, Chairperson IAEC, Vel's Institute of Science, Technology and Advance Studies (VISTAS), P. V. Vaithiyalingam Road, PallavaramChennai - 600 117, Tamil Nadu, Mobile: 9840126575 E-mail: director.sps@velsuniv.ac.in

Subject: Revision of Institutional Animals Ethics Committee (IAEC) - regarding

Sir,

Kindly refer to your application on the above subject. CPCSEA hereby accords approval to your request for revision of IAEC.

S.No.	Name of IAEC Members	Designation in IAEC	
1	Dr. P. Shanmugasundaram	Biological Scientist, Chairperson	
2	Dr. Binoy Varghese Cheriyan	Scientist Incharge of Animal House Facility, Member Secretary	
3	Dr. S. Sathesh Kumar	Scientist from different discipline	
4	Dr. A. K. Kathireshan	Scientist from different discipline	
5	Dr. Ruchika Lakshmanan	Veterinarian	
6	Dr. A. Gopinathan	Main Nominee	
7	Dr. D. Sivaraman	Link Nominee	
8	Dr. R. Ananda Raja	Scientist from outside the Institute	
9	Dr. P. K. Sarangi	Socially Aware Nominee	

2. Accordingly, the revised IAEC is as under:

3.It is stated that only above approved IAEC members shall sign, with date, on the attendance sheet of the IAEC mettings, and decisions will be taken only in meetings where quorum is complete. The quorum for holding IAEC meeting is six(6), and Main Nominee, Scientist from outside the Institute and Socially Aware Nominee must be present in such meetings. Link Nominee can attend in case main nominee conveys his unavailablity in writing to the chairman IAEC. However, the Link Nominee must be invited once a year to update him/ her about the activities of the IAEC. Any decision taken in the meetings of IAEC without quorum shall be considered invalid.

Yours sincerely,

(Dr. S. K. Dutta)

Member Secretary (CPCSEA)

Copy for information to Nominees of CPCSEA:

- 1 Dr. A. Gopinathan, Main Nominee
- 2 Dr. D. Sivaraman, Link Nominee
- 3 Dr. R. Ananda Raja, Scientist from outside the Institute
- 4 Dr. P. K. Sarangi, Socially Aware Nominee

Dr. P. Shanmugasundaram, Chairperson, IAEC Vel's Institute of Science, Technology and Advance Studies (VISTAS), P. V. Vaithiyalingam Road, Pallavaram Chennai - 600 117, Tamil Nadu, Mobile: 9840126575 E-mail: director.sps@velsuniv.ac.in

Subject: Revision of Institutional Animals Ethics Committee (IAEC) - regarding

Sir

Kindly refer to your application on the above subject. CCSEA hereby accords approval to your request for revision of IAEC.

S.No.	Name of IAEC Members	Designation in IAEC
1	Dr. P. Shanmugasundaram	Biological Scientist, Chairperson
2	Dr Ronald Darwin	Scientist In charge of Animal House Facility, Member Secretary
3	Dr. K. Karthickeyan	Scientist from different biological discipline
4	Dr. A. K. Kathireshan	Scientist from different biological discipline
5	Dr. Ruchika Lakshmanan	Veterinarian
6	Dr. A. Gopinathan	Main Nominee
7	Dr. D. Sivaraman	Link Nominee
8	Dr. R. Ananda Raja	Scientist from outside the Institute
9	Dr. P.K. Sarangi	Socially Aware Nominee

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То

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Yours sincerely,

(Dr. S. K. Dutta)

Member Secretary (CCSEA)

Copy for information to Nominees of CCSEA:

- 1 Dr. A. Gopinathan, Main Nominee
- 2 Dr. D. Sivaraman, Link Nominee
- 3 Dr. R. Ananda Raja, Scientist from outside the Institute
- 4 Dr. P.K. Sarangi, Socially Aware Nominee



Minutes of (27th Meeting) IAEC Meeting

(Minutes of IAEC meeting should be uploaded on the website of CPCSEA within 15 days after conducting the meeting)

Name and address of establishment:	Vels Institute of Science, Technology & Advanced Studies (VISTAS)
	P V Vaithyalingam Road, Pallavaram,
	Chennai - 600 117.

Registration number of establishment: CCSEA Reg. No.: 290/PO/RC/S/2000/CPCSEA (valid up to 5th Jan
2026) Date and Time of the IAEC Meeting: 27.03.2023Venue:Pharmacy Conference Hall SPS - VISTAS.

Minutes of the Meeting:

- 1. The IAEC team has visited the animal house which is under construction (Photos enclosed)
- 2. Suggested the following
 - a. Internal partition of the first floor has to be made like quarantine, veterinarian room and wash area as per CCSEA guidelines
 - b. Installation of elevator facility in animal house
 - c. Appropriate partition has to be provided based on the plan
 - d. Epoxy flooring in the first floor
 - e. CCTV camera with proper networking
 - f. Centralized air conditioning facility for second floor (animal holding area).
 - g. The chairperson and member secretary has assured the completion of animal facility before the month of September 2024.

ANIMAL HOUSE CONSTRUCTION

Item No.3: Decision/Recommendation of IAEC New Research Protocols:

S. No.	Title of the Protocol	Protocol No.	Species proposed	Total Housing capacity for Species proposed	Number of animals proposed	Number of animals recommended by IAEC	Approved/ Rejected/ Deferred/ Any other remark/ observation of IAEC
1	ŅA	NA	.NA	NA	NA	NA	NA

Attendance Sheet of the IAEC Members present in the meeting:

S.No.	Name	Designation in IAEC	Signature with Date (The Minutes should be signed with ink. Scanned signature and date shall not be accepted.)
1	Dr. P. Shanmugasundaram	Chairperson and Biological Scientist	signature that date what has be accepted.)
2	Dr. C. Ronald Darwin	Member Secretary	Changestandala
3	Dr. A. Gopinathan	Main Nominee	Ami 21/3/24
4	Dr. D. Sivaraman	Link Nominee	Absent
5	Dr. R. Anandha Raja	Scientist from outside the institute	Abrent
6	Dr. P.K Sarangi	Socially aware nominee	P.W. In notalay
7	Dr. A.K. Kathiresan	Scientist from different biological discipline	fellim -
8	Dr. Ruchika Lakshmanan	Veterinarian	4717 mt 3/294
9	Dr. Karthickeyan K	Scientist from different biological discipline	Harmit a calaba

All the decisions will be taken only in meetings where quorum is complete. The quorum for holding MEC meeting is six (6), and Main Nominee, Scientist from outside the Institute and Socially Aware Nominee must be present in meetings. Link Nominee can attend in case Main Nominee conveys his unavailability in writing to the chairman IAEC. However, the Link Nominee should be invited once a year to update him/ her about the activities of the IAEC. Any decision taken in the meetings of IAEC without quorum shall be considered invalid.



MINUTES OF XXVI IAEC MEETING

Name and address of establishment:

 Vels Institute of Science Technology & Advanced Studies (VISTAS)

 Vels College of Pharmacy, PV Vaithyalingam Road, Pallavaram,

 Chennai - 600 117

 Registration number of establishment:

 CCSEA Reg. No.: 290/PO/RC/S/2000/CPCSEA (valid upto 5th Jan 2026)

 Date :
 31.12.2022

 Time :
 10.30 AM

 Venue :
 Video Conferencing – Google Meet

AGENDA

Since the member secretary of the IAEC has resigned from his designation the chairperson Dr. P Shanmugasundaram is requested to act as member secretary. The quorum has accepted the nomination of the member secretary.

Item No. 1:

The animal facility is under renovation, there is no project proposal presented

Item No. 2:

Revision of IAEC - I. Dr. Binoy Varghese Cheriyan who was working as Scientist in- charge of the Animal facility & Member secretary has resigned from his designation for replacing this **Dr. C. Ronald Darwin** is designated as Scientist in- charge of the Animal facility & Member secretary (documents enclosed as **Annexure -I**). The quorum has accepted this nomination and accepted after verifying the documents.

Item No. 3:

Revision of IAEC – II. Dr. S. Sathesh Kumar - Scientist from different biological discipline has resigned from his designation for replacing this **Dr.K.Karthickeyan** is designated as Scientist from different biological discipline. (documents enclosed) (documents enclosed as **Annexure -II**). The quorum has accepted this nomination and accepted after verifying the documents.

Item No. 4: Decision/ Recommendation of IAEC on New Research Protocols:

	Title of the Protocol	Protocol No.	Species proposed	Housing	animals proposed	animals recommended by IAEC	Approved/ Rejected/ Deferred/ observation of IAEC
-	-	-	-	-	-	-	-

Attendance Sheet of the IAEC Members present in the meeting:

S.No.	Name	Designation in IAEC	Signature with Date (The Minutes should be signed with ink. Scanned signature and date shall not be accepted.)
1	Dr. P. Shanmugasundaram	Chairperson and Biological Scientist	
2	Dr. A. Gopinathan	Main Nominee	
3	Dr. D. Sivaraman	Link Nominee	
4	Dr. R. Anandha Raja	Scientist from outside the institute	Annexure – IV
5	Dr. P.K Sarangi	Socially aware nominee	
6	Dr. A.K. Kathiresan	Scientist from different biological discipline	
7	Dr. Ruchika Lakshmanan	Veterinarian	

Annexure – I Consent form for the change of scientist in- charge of the animal facility & member secretary

Annexure – II Consent form for the change of Scientist from different biological discipline

Annexure – III Recommendation emails of IAEC members

Annexure - IV Approved floor Plan for the initiated animal facility with budget

Biodata and consent format for Members of the Institutional Animal Ethics Committee

Name: Dr. C. Ronald Darwin				Gender: Male
Date of Birth (dd/mm/yy):05/08/1981				Age as on date: 41
rmacology ical Sciences		Studies		
				Mobile Number : 9444428759
ce): 893949617	7			E-Mail: ronaldpharma@gmail.com hodpeology@velsuniv.ac.in
ions (Most cu	rrent qualific	ation f	irst):	
Subject	Year	T	Institution	Country
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	Area of			Institution / Company, Country
s 25 days			School of Pharmaceutical Science VISTAS, Chennai - 600117	
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(This document should be signed with ink. Scanned signature and date shall not be accepted.)

13/10/2021

From Dr. Binoy Varghese Cheriyan Scientist Incharge of Animal House Facility, Member Secretary Professor, Department of Pharmaceutical Chemistry School of Pharmaceutical Sciences

To. Dr. P. Shanmugasundaram, Chairperson IAEC, Vel's Institute of Science, Technology and Advance Studies(VISTAS), P. V. Vaithiyalingam Road, Pallavaram, Chennai - 600 117, TamilNadu,

Sub : Resignation from the post of Scientist Incharge of Animal House Facility, Member Secretary - Regarding

I hereby tender resignation from the post Scientist Incharge of Animal House Facility, Member Secretary as I have got relieved from the institution 13/10/2021. I request you to Kindly accept my resignation and relieve me from services as member secretary of institutional animal ethics committee

I would like to thank the members of institutional animal ethics committee of VISTAS for their kind cooperation due my tenure as member secretary in this esteemed organization.

Thanking you

Yours Faithfully

Dr. Binoy Varghese Cheriyan Scientist Incharge of Animal House Facility, Member Secretary

Annexure-1

Biodata and consent format for Members of the Institutional Animal Ethics Committee

KARTHICKEYAN	First Name KRISHNAN	Middle Initial
Date of Birth (mm/dd/yy): 15	06 81	Sex MALE
	SCHOOL OF PHARM	HARMANY PRACTICE
	CHENNAL - 60011	ES (VISTAS), PALLAVARM. 7, TAMELNADU, INDIA.
Telephone (Office) :		Mobile Number : 9841910057
Telephone (Residence): 8019	5010057	E-Mail: hodppractice @velsuriv.ac.in
Academic Qualifications (Most cur	rent qualification first)	
Degree / Certificate	Year	Institution, Country
PhiD	2019	PAHER UNIVERSITY, UDATPUR PHOLA
M. Pharm.,	2008	THE TN DY MGR MEDIAL UNIVERITY, IN
B. pharom,	8006	THE THE DY MOR MEDICAL UNDUBISETY, DU DE
Professional Experience		The property of the second sec
Month and Year	Title	Institution / Company. Country
2021 - Till date	PROPESSOR # HEAD	SPS, VISTAS, CHENNAL
2016-2021	ASSOCEME PROFESSIOR	
2008-2016	A SSESTANT PROFESSOR	12 3410 14
2000 - 2010	Wassestman Inclusion	C'L'BRED MEINA COP, CHENNAZ

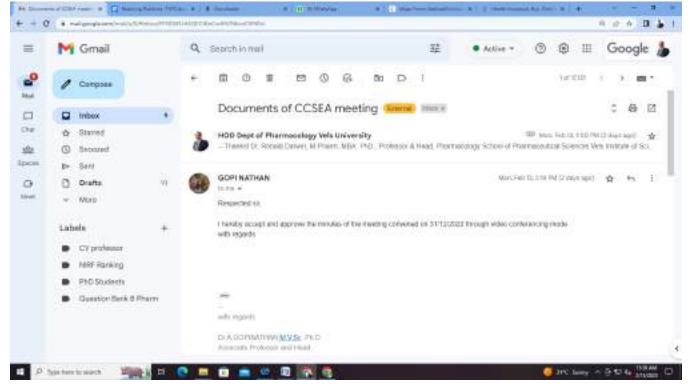
30 17 2022

From S. Sathesh Kumae Prof & Head Dept. of Pharmacentics Savod & Pharm sciences VISTAS Chennai -600 117. To The Chair-Person TAES VISTAS SAS VISTAS Chennai boolia . Sir, His is to inform you that , Dam relieved from hie duties from school of Pharm. Sciences from today 30 Nov 2022 A.N. Hence, I hereby wish to reaign from the position of the member of Intulational Animal Ettnics committee (TAEC) & VISTOS from today (30191/2022) AN onwards. I hereby kindly request you to anept my sen pration and do lui neidful Thanking you. yours farthiful 30/11/0000

Dr. P. Shanmugasundaram - Chairperson and Biological Scientist

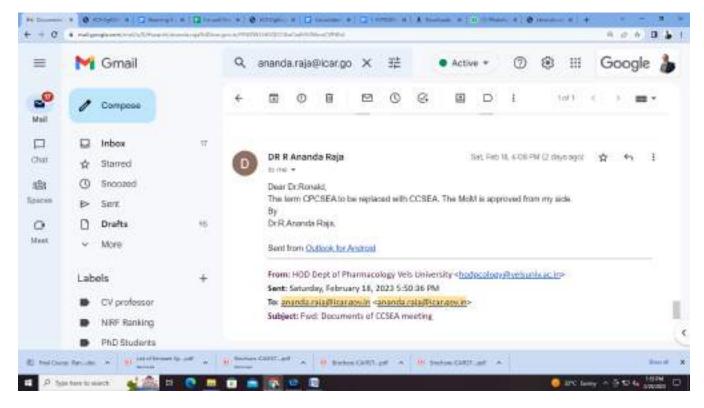
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Dr. A. Gopinathan - Main Nominee



Dr. D. Sivaraman - Link Nominee

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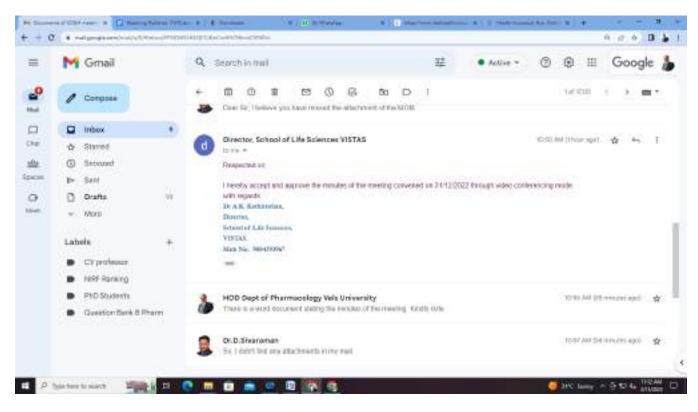


Dr. R. Anandha Raja - Scientist from outside the institute

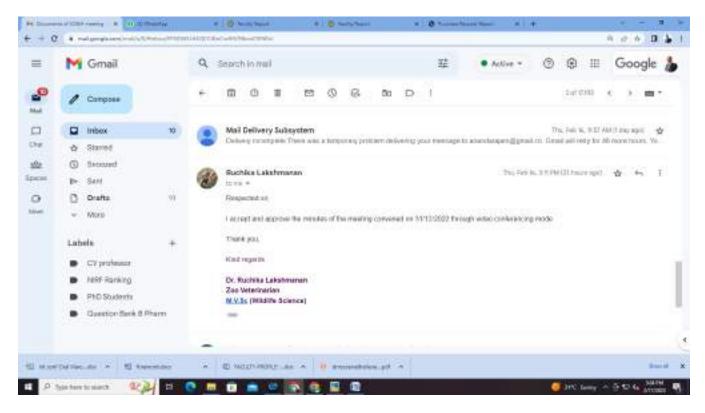
Dr. P.K Sarangi - Socially aware nominee

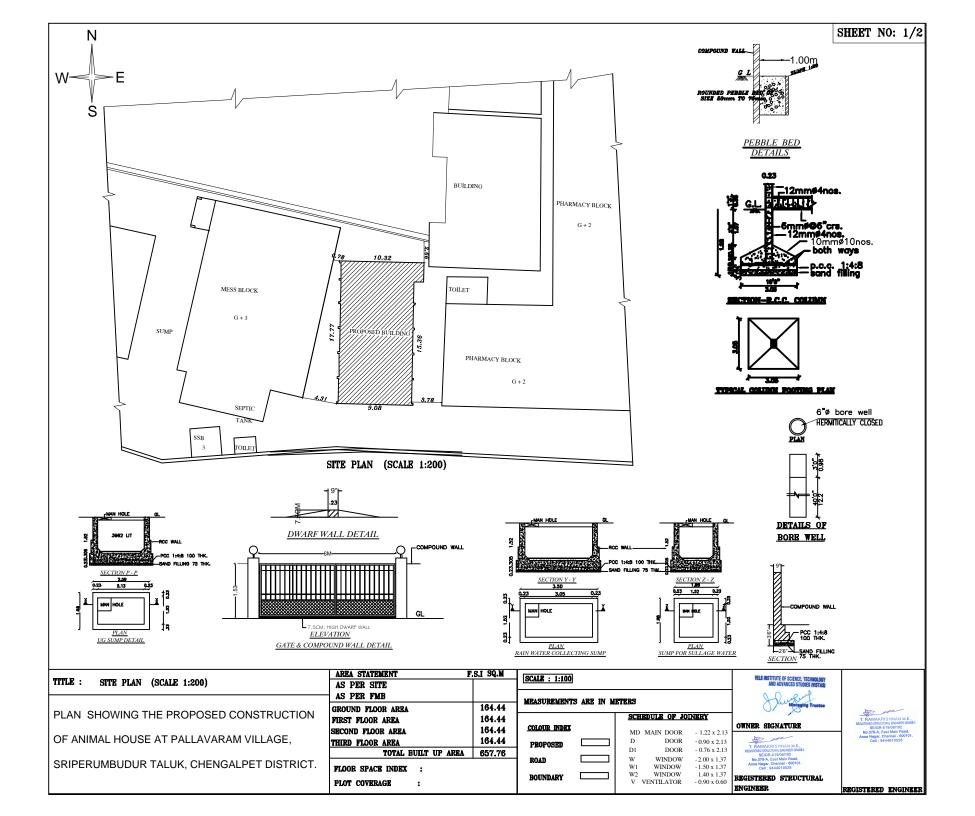
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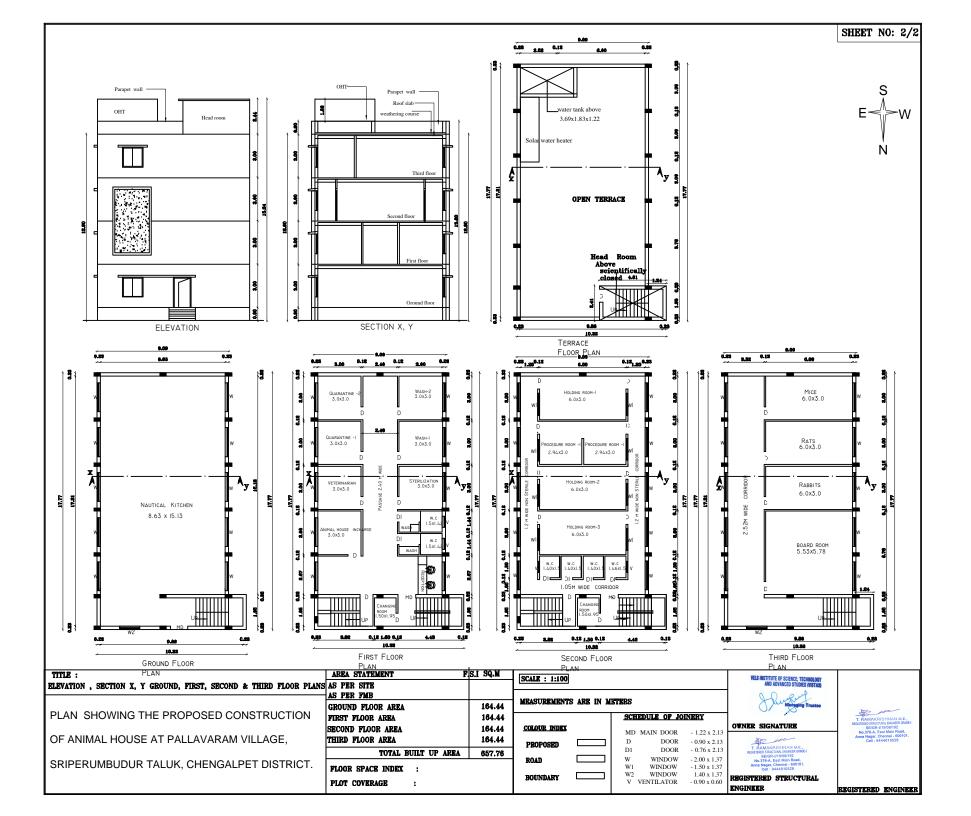
Dr. Kathiresan - Scientist from different biological discipline



Dr. Ruchika Lakshmanan - Veterinarian







T.R.KRISHNAN & ASSOCIATES

ARCHITECTS, ENGINEERS & VALUERS

T.RAMAKRISHNAN, M.E. (Structures) Govt. Regd. Valuer (C-1/302 of 94-95) Dr.R.ABINESH , B.E, M.S., Ph.D.

06.02.2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the approximate cost involved for the construction of Animal House is follows:-

- 1) Total Sq.ft. 7080
- 2) Construction cost per Sq.ft. Rs.1500 + 18% GST
- 3) Total Cost of Estimation 7080 Sq.ft. x 1500/- = Rs.1,06,20,000 + 18% GST (Rupees One Crore Six lakhs Twenty thousand only)

in

T. RAMAKRISHNAN M.E., REGISTERED STRUCTURAL ENGINEER GRADE-I SE/GR-I/19/08/192 No.378-A, East Main Road, Anna Nagar, Chennai - 600101. Cell : 9444010526

Encl.: Animal House Building Plan